



Belmont Community Primary School

Harrowby Lane, Grantham, Lincolnshire, NG31 9LR

Telephone: 01476 567939

E-mail: enquiries@belmont.lincs.sch.uk

Website: www.belmontprimary.com

3rd July 2025

Dear Parent,

PARENT GOVERNOR ELECTION AT BELMONT COMMUNITY PRIMARY SCHOOL

I am writing to let you know that there is a vacancy for a parent governor at our school and to invite you to stand for election or to nominate another parent to do so.

Section 576 of the Education Act 1996 defines 'parent' as:

- All natural parents, whether married or not
- Any person who, although not a natural parent, has parental responsibility for a child or young person
- Any person who, although not a natural parent, has the care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in educational law)

This means that it is possible for a child to have more than 2 parents eligible to participate in an election.

The governing body, with the headteacher, has overall responsibility for the running of the school.

Governing bodies have three main roles: -

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Governors are not expected to be involved in the day-to-day management and administration of the school, but rather to set strategic plans for the school and to provide the Headteacher with guidance on general principles. However, Governors need a strong commitment to the role, the curiosity to question and analyse, and the willingness to learn. The role of governor is an important one and only attending termly meetings is not enough. It is essential that the person appointed has a keen interest in the work and welfare of the school. Inevitably visits must be made to work with school staff to evaluate the impact of ongoing school improvement priorities.

Elected parent governors are appointed for a term of 4 years and may continue in office even though their child may have left the school part way through their term of office. The main duties and responsibilities of school governors are:

- Work as a member of the governing body for the best interests of the school

Headteacher: Mr Jamie Allsopp, BA (Hons), PGCE



Belmont Community Primary School

Harrowby Lane, Grantham, Lincolnshire, NG31 9LR

Telephone: 01476 567939

E-mail: enquiries@belmont.lincs.sch.uk

Website: www.belmontprimary.com

- Attend the regular meetings and special meetings of the Governing Body as well as meetings of any committee to which they are appointed
- Become familiar with general educational issues and developments
- Take an interest in school activities
- Promote the school within the local community
- Be able to commit time to the duties and responsibilities of a governor
- Be prepared to become involved in:
 - School improvement planning
 - Monitoring the impact of school improvement planning
 - Staff appointments
 - Pupil discipline
 - The financial management of the school
 - Health and Safety matters
 - Support staff within school
 - Governor training

If you would like to stand for election, please complete the attached form and return it to the school. Completed nomination forms must be returned by the end of the school day on the 18th July 2025. Please supply a short personal statement which can be used to circulate to voters in the event of a ballot. If there are more nominations than vacant posts, a ballot will be held and one voting paper per parent will be sent to you.

To be eligible for the role of Parent governor there are certain criteria:

1. You must be the parent (as defined above) of a registered pupil at school.
2. You must not work at the school for more than 500 hours per year.
3. You cannot be an elected member of Lincolnshire County Council.
4. You are not disqualified by the regulations, such as criminal convictions or bankruptcy.
5. All governor appointments are subject to a DBS check.

If you would like further information on your eligibility to serve as a parent governor or on the role of a governor, please contact me.

Yours sincerely,

Jamie Allsopp
Returning Officer