

January 2025



ATTENDANCE

Become a **HERO** in 2025!
**Here, Everyday, Ready to Learn
and On time**



As we start a new year and a new academic term, children are encouraged to make 100% (or as close to 100%) school attendance their New Year's resolution and make every day count.

Regular school attendance will give children the very best start in life, providing opportunities to learn, develop and succeed.

All children are expected to arrive between 8:45am and 8:55am each day.

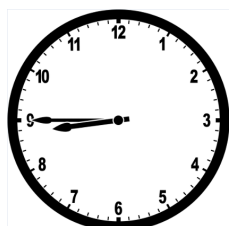
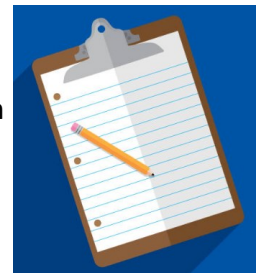
The EYFS and KS1 gate is opened at 8:45am, please ensure your child lines up with their class.

The KS2 gate is opened at 8:45am when children can come into their classrooms.

It is important to be on time as the first part of the school day is used for morning learning activities, quiet reading and Accelerated Reader quiz taking.

Persistent lateness has a significant detriment on children's learning and their start to the day. We closely monitor lateness and work with parents to improve punctuality. Being punctual and on time is a life skill that will support children throughout their school years, working years and later in life.

Being late to school reduces learning time - 10 minutes late a day = almost a whole hour of lessons missed each week, over the school year this equates to 2 whole weeks. Arriving late causes disruption to the whole class as well as to your child. They can sometimes feel embarrassed and upset at coming into school and class late.



Perfect Punctuality Pointers

- Remember the school gates open at 8:45am
- Please arrive before 8:55am.
- Help your child become independent and get them their own alarm clock.
- Set the alarm clock 5 minutes fast.
- Get everything ready the night before - uniform, school shoes, PE kit, trainers, reading books, water bottle and packed lunch.
- Don't allow the TV or computer games before everyone is ready - if at all.
- Come even earlier and join us for Early Bird (from 7:45am) and Breakfast Club (from 8:20am). Open every weekday in the hall.

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How can you help your child achieve the best attendance possible?

- Allow plenty of time to get ready in the morning and have breakfast before leaving for school.
- Allow plenty of time to get to school - if you are late please bring your child to the School Office.
- Have a bedtime routine so that they have a good night's sleep.
- Please do not keep your child off school if they have a minor ailment such as a cough, cold, runny nose, sneezing or sore throat.
- Children should be kept home for 48 hours from the last episode of vomiting and diarrhoea.
- If they are unable to attend school, please ring the school office by 9.15am to give details of the absence, otherwise your child's absence will be recorded as unauthorised.
- If making a routine appointment for the dentist/ doctor, please make it out of school hours, or during school holidays.
- If parents/carers have an appointment, please try to arrange for another suitable adult to collect your child(ren) so they stay at school till the end of the school day.
- Talk to us. We are here to help. If you are having any difficulties that are affecting your child's attendance at school, please come and talk to us as soon as possible so we can help you.
- Take your family holidays in school holiday time, missing valuable learning time can have a big impact on your child's education.

How much lesson time do they miss when they are off?

A typical day in school includes:

20 mins	Morning learning activities and KS2 Accelerated Reader
1 hour	English/Phonics (depending on child's year group)
25 mins	Reading
25 mins	Arithmetic
1 hour	Maths
20 mins	Handwriting, Grammar and Spelling
2 hours	Two other curriculum subjects - Science, PE, RE History, Geography, Art, DT, Wellbeing, Art, Music, PSHE, Computing and French (KS2)

Half day absent = 3 hours of lessons missed.

1 day absent = 5 hours of lessons missed.

3 days absent = 15 hours of lessons missed.

1 week absent = 25 hours of lessons missed.

2 weeks absent = 50 hours of lessons missed.

Every school day counts, but every minute is equally important.